

11. Who wants to win asked the boss in a commanding, take-no-prisoners tone
12. Did she mean it when she said that we were not hard-boiled enough to play decently
13. Sarah screamed You can't bench Andy (The statement Sarah is making is an exclamation.)
14. The opposing team, everyone knows, is first in the league and last in our company's heart (The whole statement about the opposing team is an exclamation.)
15. The odds favor our opponents sighed Becky but I will not give up
16. The league states that all decisions regarding player placement are subject to the umpire's approval
17. The umpire has been known to label us out-of-shape players who think they belong in the Olympics (The label is a direct quotation.)
18. Do you think there will be a rain delay inquired Harry, the team's trainer
19. He asked Has anyone checked Sue's shoes to make sure that she hasn't sharpened her spikes again
20. Surely the umpire doesn't think that Sue would violate the rule that fair play is essential (Imagine that the writer of this sentence is exclaiming.)
21. Sue has been known to cork her bat commented Harry
22. The corking muttered Sue has never been proved

Punctuating Titles

Punctuating titles is easy, especially if you're a sports fan. Imagine a basketball player, one who tops seven feet. Next to him place a jockey; most jockeys hover around five feet. Got the picture? Good. When you're deciding how to punctuate a title, figure out whether you're dealing with Yao Ming (NBA player) or Mike Smith (Derby rider), using these rules:

- ✔ **Titles of full-length works are italicized or underlined.** The basketball player represents full-length works — novels, magazines, television series, plays, epic poems, films, and the like. The titles of those works can be italicized (on a computer) or underlined (for handwritten works).
- ✔ **Titles of shorter works are placed in quotation marks.** The jockey, on the other hand, represents smaller works or parts of a whole — a poem, a short story, a single episode of a television show, a song, an article — you get the idea. The titles of these little guys aren't italicized or underlined; they're placed in quotation marks.



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